

Registration and payment - ICITED21

You should access the site: www.icited.org

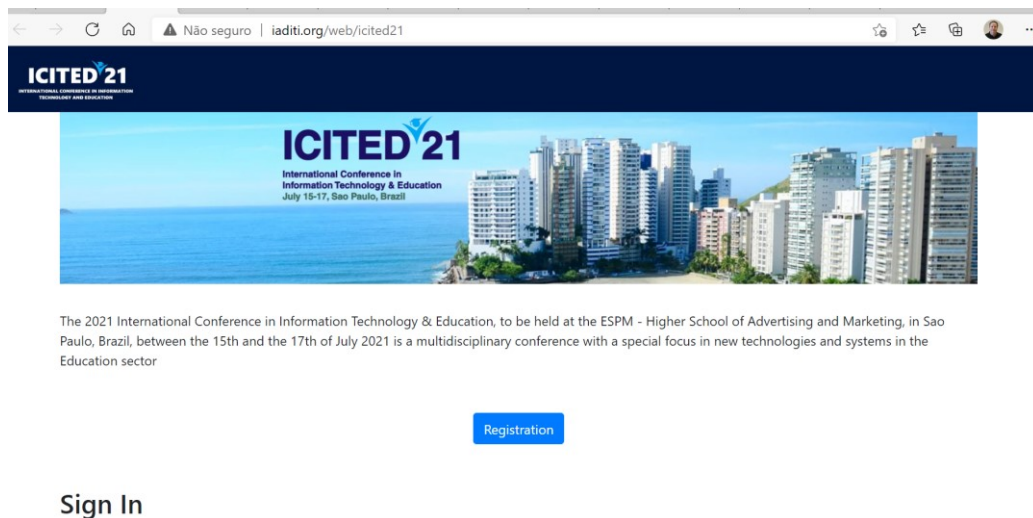
After that, you should access the menu "Registration", as shown in the image:



After logging in, you must click on the link "Registration System", as shown in the image



Then go to the Register page, as shown in the image:



As you are not yet registered, you should choose the "Registration" button and not the "Sign In" option. Once you are registered you can now enter the registration via "Sign in".

After clicking on the "Registration" button the following screen will appear:

A screenshot of the 'Personal Details' registration form. The form is titled 'Personal Details' and contains several input fields. The fields are: 'Title *' (dropdown menu with 'Mr/Miss' selected), 'Name *' (text field with 'Full Name' placeholder), 'Organization *' (text field with 'Organization' placeholder), 'Phone Number *' (text field with '(+000) 000-000-000' placeholder), 'Email *' (text field with 'Email' placeholder), 'Password *' (text field with 'Password' placeholder), 'Address *' (text field with '1234 Main St' placeholder), 'Zip *' (text field with 'Zip Code' placeholder), 'City *' (text field with 'City' placeholder), and 'Country *' (dropdown menu with 'Choose...' selected). A blue 'Next' button is located at the bottom right of the form.

You must fill in all the data. Then click on the "Next" button and you will go to the following frame:

Type of Registration

Registration Option

Choose One..

Extras

Extra Paper (290€)

Choose Quantity

Extra Page (30€)

Choose Quantity

Additional copy of documentation (25€)

Choose Quantity

Social Program with Lunch (30€)

Choose Quantity

[Back](#) [Next](#)

Once here, you must choose the type of registration:

Registration Option

Choose One..

Choose One..

450.00€ - Normal (with publication as Book Chapter by Thomson Reuters)

290.00€ - Normal or Virtual Participation (with publication in Springer)

150.00€ - Poster paper

400.00€ - Projects

500.00€ - Students (groups of 10)

90.00€ - Participants without article

A rectangle appears for you to enter the name of the article:

Article *

Article Name

You must always put the article ID and your name. Example:

Article *

ID 120 - A Educação e a Tecnologia

If you have more than one article, you must go to extras and place the remaining articles there:

Extras

Extra Paper (290€)

Choose Quantity

Choose Quantity

1

2

3

4

5

Once you have chosen the quantity of extra articles, you must put for each one the ID and its name. Example:

Extra Paper (290€)

1

Extra Paper (Id + Title)

ID 141 - A realidade Virtual na educação

See if you need to put other EXTRAS.

Next

At the end you must click on the "NEXT" button

Then enter the requested data, the (NIF - Tax number) and indicate whether the data to be billed are the same as the registered data or if other data is to be entered (YES/NO):

For the case "NO":

The invoice data are different to participant data?

Choose an option...

Choose an option...

No

Yes

For the case "YES", enter the data for invoicing:

Tax Number		The invoice data are different to participant data?	
<input type="text"/>		<input type="text" value="Yes"/>	
Name		Phone Number	
<input type="text" value="Full Name"/>		<input type="text" value="(+000) 000-000-000"/>	
Address			
<input type="text" value="1234 Main St"/>			
Zip	City	Country *	
<input type="text"/>	<input type="text"/>	<input type="text" value="Choose..."/>	

Next

At the end click the "NEXT" button

Opens the page with the summary of the articles and their monetary values, as well as the payment methods:

Resume
Registration Type: 290.00€ - Normal or Virtual Participation (with publication in Springer)
Extras:
290.00€ - Extra Paper: 1 (Total: 290.00€)
Extra Paper (Id + Title):
ID 141 - A realidade Virtual na educação
Total Amount: 580.00€
Payment Method
Choose payment method:
<input type="text" value="Bank Transfer"/>
<input type="text" value="Deposit"/>
<input type="text" value="Paypal/Card"/>
<input type="text" value="Pay Later"/>
<small>*For Paypal or Cards will be add an additional tax of 4.5%. Total Value is 606.1€</small>

Payment methods

If you choose "Bank Transfer" or "Deposit"

Bank Transfer

Deposit

The information for making the bank transfer appears:

Amount
The total amount to be paid for your registration is: 580

Bank Account Details

IBAN: PT50 0007 0000 0050 3241 2392 3
BIC/SWIFT: BESCPTPL

Extra Bank Information

Bank Name: Novo Banco
Bank Account: 000503241239
Agency: Vila Nova de Famalicão
Address: Av. Mal. Humberto Delgado 571, 4760-012 Vila Nova de Famalicão
Country: Portugal

The invoice and receipt will be available for download within two business days after payment has been validated

Please send proof of payment to [IADITI](mailto:info@iaditi.org).

Then you must finish the registration by clicking on the button "complete registration":

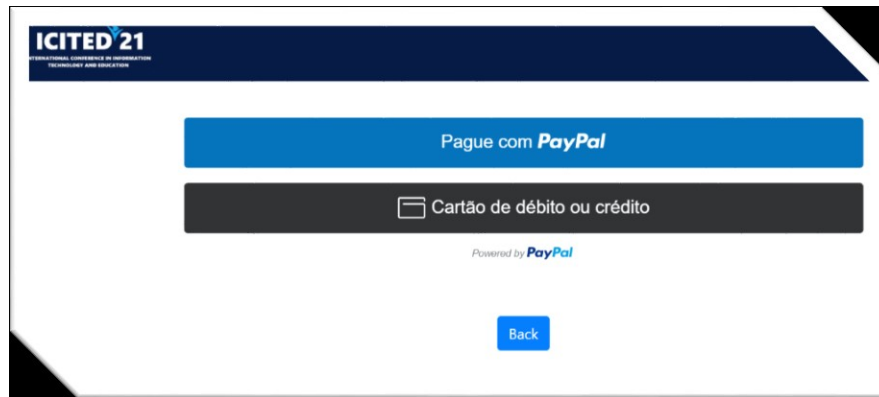
Complete Registration

At the end you must send to IADITI (info@iaditi.org) an email with the transfer receipt. You must always indicate the IDs and names of the items.

If you choose to pay by "PayPal" or "credit card"

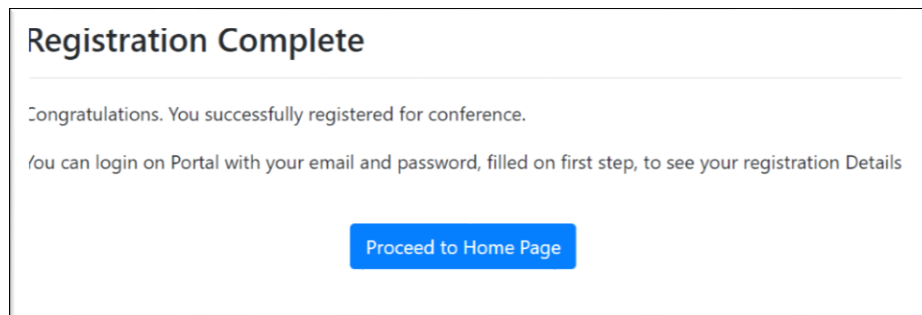
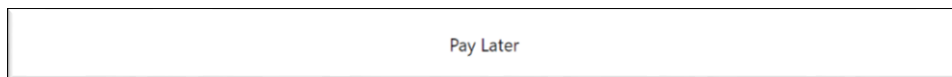
Paypal/Card

You will be redirected to the "PayPal" page

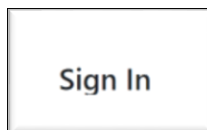


Then, finalize the payment through PayPal or Credit Card

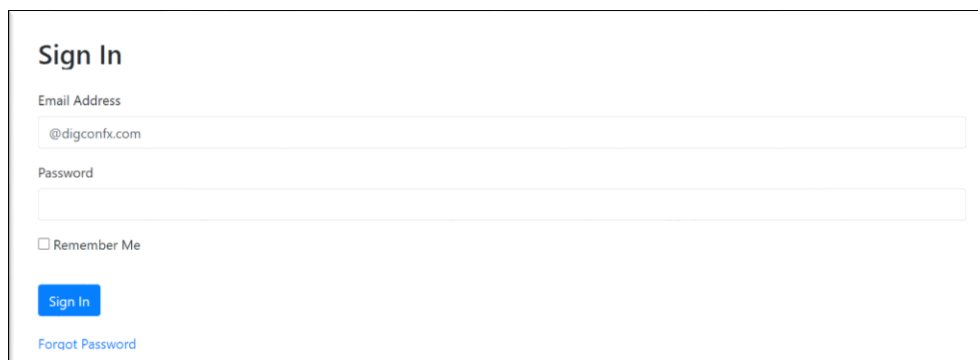
You can also choose to make the payment later:



To make the payment again, whenever you want, and once you are already registered, you



must log in through "Sign In":



Enter your details and click "Sign In".

After that, return to Payment.

Process completed. Registration and payment made.

NOTE: If you pay by bank transfer you must send proof of payment, indicating the ID and name of the article to the email: info@iaditi.org